

# RUSH-HENRIETTA CENTRAL SCHOOL DISTRICT

## Transportation Department

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Date of Request \_\_\_\_\_

School \_\_\_\_\_

Teacher \_\_\_\_\_

Child-care Start Date \_\_\_\_\_

Kindergarten A.M. \_\_\_\_\_ P.M. \_\_\_\_\_

### ANNUAL REQUEST FOR TRANSPORTATION TO BABYSITTER OR CHILD-CARE

IN ACCORDANCE WITH BOARD OF EDUCATION POLICY 8411 AND REGULATION 8411-R

Parents or guardians of students living in the Rush-Henrietta Central School District who wish to have their child/children picked-up or discharged at a child-care location must file a written request on the appropriate form annually by **April 1**. This request is to be filed at the school in which the child/children attend. **The request must be renewed each subsequent year and must be renewed by April 1**. Requests for child-care service for kindergarten students should also be submitted by **April 1<sup>st</sup>** even though the A.M. or P.M. session may not be established.

- Parents/guardians must have a consistent, 5 days a week schedule for their child's bussing with a maximum of two pick-up and two drop-off points during the week. For example, a child may go to daycare Monday, Wednesday and Friday, and home the other two days. This form must be completed and **submitted to the school office** before service can be provided.
- Requests for child-care transportation service received after the second week of school could require 5 full business days for processing.

Child's Name : \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Address: \_\_\_\_\_ Town/Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Child-care Worker's Name: \_\_\_\_\_

Address: \_\_\_\_\_ Town/Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

The Following Information is needed for **child-care service only**:

1.  Pick-up only every day from child-care  
 Dismissal only every day to child-care  
 Pick-up and dismissal every day to and from child-care

**OR**

**CHECK DAYS REQUIRED FOR VARIABLE CHILD-CARE SERVICE:**

2. 

<b>Monday</b>	<input type="checkbox"/> pick-up only	<input type="checkbox"/> dismissal only
<b>Tuesday</b>	<input type="checkbox"/> pick-up only	<input type="checkbox"/> dismissal only
<b>Wednesday</b>	<input type="checkbox"/> pick-up only	<input type="checkbox"/> dismissal only
<b>Thursday</b>	<input type="checkbox"/> pick-up only	<input type="checkbox"/> dismissal only
<b>Friday</b>	<input type="checkbox"/> pick-up only	<input type="checkbox"/> dismissal only

For office use only

Babysitter: Bus in \_\_\_\_\_ Bus out \_\_\_\_\_

Home: Bus in \_\_\_\_\_ Bus out \_\_\_\_\_



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Parent/Guardian Signature